



LARAMIE COUNTY

JOB DESCRIPTION

TITLE:	Heavy Equipment Operator	FLSA:	Non-Exempt
DEPARTMENT:	Public Works	REVISED:	

Summary: Under general supervision, performs skilled work in the operation of all vehicles, equipment and heavy equipment in the Public Works Department.

Essential Job Functions: *(Essential function, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class.)*

- Operates a variety of trucks and heavy equipment to build, repair and maintain roads, properties and infrastructure in accordance with all safety regulations and procedures.
- Resurfaces, paves, grades and shapes roads; repairs and maintains roadway infrastructure.
- Inspects, cleans and performs routine maintenance work on trucks and equipment; identifies and reports mechanical problems requiring additional repair.
- Inspects assigned work areas to determine maintenance needs, and recommends project priorities.
- Performs special labor assignments as needed, including fire control, accident and hazardous materials cleanup, culvert and sign maintenance, and snow and debris removal.
- Collects and hauls construction materials, and transports vehicles and equipment to job sites; may dig rocks, dirt and other construction materials and operate rock crushing equipment.
- Operates power equipment, welding torches and special tools as needed.
- Performs traffic control activities as needed; reports safety hazards and traffic problems.
- Controls ongoing work projects to assure that safety rules and regulations are followed, and that the work zone and all equipment are in safe operating condition; assists work crews as required.
- Observes all roadway courtesies; acts in the interest of public safety and property protection as needed during emergencies.
- Completes required daily logs and reports.
- May function as Team Leader and provide training and task supervision to other employees.
- Performs other duties as assigned or required.



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Knowledge and Skills:

- Knowledge of County policies and procedures.
- Knowledge of the operation, care, maintenance and capabilities of heavy power-driven equipment.
- Knowledge of road maintenance and repair methods and materials.
- Knowledge of traffic laws and regulations for heavy equipment operations and transportation.
- Knowledge of Federal, state and county safety rules and regulations, including first aid, Mine Safety and Health Administration (MSHA) regulations, and drug and alcohol testing guidelines
- Knowledge of techniques of dust and noise control.

- Skill in safe and efficient operation and maintenance of trucks and equipment according to standard operating and safety procedures.
- Skill in making routine operating adjustments and repairs to assigned equipment.
- Skill in the use of power and hand tools.
- Skill in providing work direction and training to Equipment Operators.
- Skill in proper use of traffic signing and flagging procedures for road maintenance.
- Skill in establishing and maintaining effective working relationships with County staff.
- Skill in effectively communicating verbally and in writing.

Minimum Qualifications:

High school diploma or GED equivalent; AND four (4) year's experience operating heavy equipment; OR equivalent combination of education, training and experience; must have a valid Commercial Driver's License; special license endorsements and technical certifications may be required.