



LARAMIE COUNTY GOVERNMENT

TITLE Forms	APPROVAL DATE 4/10/1998
SECTION Miscellaneous	REVISION DATE N/A

Personnel Forms

The Human Resources Office shall make available standardized forms which shall be used by all County Departments in personnel administration, i.e. employee evaluation, status change and termination, New Hire Record, and other related personnel forms.

County Attorney Approval

Forms used for the Countywide administration of personnel and personnel policies, classification/compensation systems, the administration of employment laws, and any revisions in these forms, shall be reviewed by the County Attorney prior to use.