



## LARAMIE COUNTY GOVERNMENT

<b>TITLE</b> Safety Practices	<b>APPROVAL DATE</b> 8/15/1995
<b>SECTION</b> Safety	<b>REVISION DATE</b> 1/1/2008

All County employees are required to work in accordance with good safety practices as set forth in the Laramie County Safety Manual, and outlined in the Accident Reporting and Procedure Policy, and to continually be aware of situations where liability to the County may be reduced. A Safety Manual is issued to each employee upon hire through the Human Resources Department.

- (a) Incidents involving possible County liability are to be reported immediately to the employee's Elected Official, Department Director or Manager, the County Risk Analyst, and the County Attorney.
- (b) In accordance with W.S. 1-39-104(b), when liability is alleged against any Laramie County employee, if Laramie County determines that he or she was acting within the scope of his or her duty, whether or not alleged to have been committed maliciously or fraudulently, Laramie County shall provide a defense at its expense.