

**DRILLING RIG EQUIPMENT  
PERSONAL PROPERTY—OWNED  
DECLARATION SCHEDULE**

**INSTRUCTION SHEET FOR FILING ATD 39**

1. WHO MUST FILE: Owners of, or acting agents of, any oil or gas properties within the State of Wyoming, as required by W.S. 39-11-103 (a) (i), 39-13-103 (b) (v) and 39-13-107 (b) (ix), or personal property brought, driven or coming into Wyoming, or acquired, after the assessment date and prior to December 31 which remains in Wyoming at least thirty (30) days and has not been regularly assessed for taxation in any other Wyoming County... 39-13-103 (a) (i) (B).
2. FAILURE TO FILE: An annual report or the filing of an incomplete report will result in a valuation and assessment by the County Assessor from the "BEST INFORMATION AVAILABLE" Incomplete reports **\*\*WILL\*\*** be returned to the respondent and considered as **not filed**.
3. Electronic media filing must be approved by the applicable County Assessors Office. Computer programs should be designed to coincide with the State form.

**GENERAL INFORMATION**

- A. Please indicate the rig's location in the upper right hand box.
- B. **Please list one rig per form. You may duplicate the form for additional rigs.**
- C. Owner or operator's information;. The API number is the number of the well issued by the Wyoming Oil & Gas Conservation Commission when the permit to drill is issued. The Group Number is the number of the well (s) issued by the Wyoming's Mineral Tax Division, Department of Revenue, this number is used to identify the lease or unit.
- D. Fill in all information on the lease. Indicate the number of wells applicable to identify the lease or unit.
- E. Please list Rig Name, Rig Number, Stacked Rigs % complete Capable of Operation Yes or No, what the rig is drilling for Gas, Oil or CBM. Please also list the Drawworks: Make, Model, Depth Rating and Feet.
- F. Please list all Surface Equipment and Gathering Systems. List all like equipment together, Drill Pipe, Drill Collars and then Miscellaneous Equipment, by their individual types. **Describe and indicate number of units, size, capacity, model, condition and age.**
- G. The column titled "Installed Cost" means the cost of the equipment and **all** installed costs to put the equipment in operation.
- H. List all structures on the lease (if applicable); warehouses, well houses, pump housing, living quarters etc. Describe and indicate measurements, structure type, condition and age.
- I. List all "MATERIALS AND SUPPLIES" not held for resale.
- J. List all "LEASED EQUIPMENT" the same as all other equipment. Fill in the information pertaining to the Lessor. **The information provided here will not be used for your assessment.**
- K. Answer all questions completely and thoroughly. Your signature will validate your report.
- L. Additional information your company may wish to supply regarding valuation that would result in a more equitable assessment should be submitted with this report.

**DRILLING RIG EQUIPMENT  
PERSONAL PROPERTY—OWNED  
DECLARATION SCHEDULE**

County Number	Parcel #	Act Number	Personal Prop. Type  Oil and Gas	<b>DO NOT USE - FOR ASSESSORS USE ONLY-LARAMIE COUNTY</b>
Name and address of personal property listed here: (please make any corrections here)				Date received: _____ By: _____
				Please indicate location of personal property: (please make any changes here) 1/4 _____ 1/4 _____ Section _____ Township _____ Range _____ Type of land this personal property is located on: (check one) <input type="checkbox"/> Private <input type="checkbox"/> Public

Please complete the following information about the drilling rig equipment you own. Please sign the reporting rendition on the bottom of page 4 and return the completed form by **March 1**.  
**LARAMIE COUNTY ASSESSOR PO BOX 307 CHEYENNE, WY 82003-0307**

**NAICS CODE:** \_\_\_\_\_

Contact Person _____	Telephone _____
Rig Name _____	Rig Number/API # _____
Stacked Rigs % Complete _____	Rig Age _____
Capable of Operation <input type="checkbox"/> Yes <input type="checkbox"/> No	Drilling for: <input type="checkbox"/> Gas <input type="checkbox"/> Oil <input type="checkbox"/> CBM
Drawworks _____	Make _____ Model _____
[ <input type="checkbox"/> ] Electric [ <input type="checkbox"/> ] Mechanical	Depth Rating _____ Feet
Engines _____	Make _____ HP Rating _____
Condition: _____	Rig Value: _____
Make _____	HP Rating _____
Top Drive Tons Capacity: _____	Make _____ HP Rating _____

**Drill Pipe**

Joints	Feet	Size	Lbs. Per Foot	Grade	New/Used	Installed Cost

**Tool Pusher Living Quarters or Location**

Size: Length x Width	Year Built	Capacity—# of People



State of Wyoming,  
**DRILLING RIG EQUIPMENT  
 PERSONAL PROPERTY—OWNED  
 DECLARATION SCHEDULE**

County Number	Parcel #	Act Number	Personal Prop. Type	<b>DO NOT USE - FOR ASSESSORS ONLY</b>
Name and address of personal property listed here: (please make any corrections here)				Date received: _____ By: _____
				Please indicate location of personal property: (please make any changes here) 1/4 _____ 1/4 _____ Section _____ Township _____ Range _____ Type of land this personal property is located on: (check one) [ ] Private [ ] Public

Please complete the following information about the drilling rig equipment you lease.

**Please lists all leased equipment and provide owner’s name and address. Please list only one location Per form. Do not report depreciated costs. Please do include freight & all installed costs. (duplicate form as necessary)**

**NAICS CODE:** \_\_\_\_\_

Owner and Address of leased property	Property Description Make / Model / Size / Serial #	Cost of Leased Property	Condition	Term (From - To)	Annual Rent

W.S. 39-13-107 (a) (i) I...the owner of (or agent, etc., as the case may be) do solemnly swear or affirm that the above and foregoing listed property is a full, true, correct and complete list of all property owned by me or under my control as agent or otherwise, and that I have not failed or neglected to list for taxation for the year\_\_\_\_, all property of which I am the owner of or of which I have control as agent, guardian, administrator or otherwise, in the county of\_\_\_\_, State of Wyoming and that I have not connived at any violation or evasion of the requirements of law in relation to the assessment of property for taxation. W.S. 18-3-205(b) Any person who fails to return any taxable property owned by him or under his control is guilty of a misdemeanor and upon conviction shall be fined not exceeding five hundred dollars (\$500.00), imprisoned in the county jail not exceeding ninety (90) days, or both.

Type or print your name here: \_\_\_\_\_

Signature of owner/agent \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Telephone number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email: \_\_\_\_\_