



LARAMIE COUNTY SHERIFF'S DEPARTMENT
1910 PIONEER AVENUE
CHEYENNE, WYOMING 82001

Danny L. Glick
SHERIFF

DEPUTY SHERIFF POSITION INFORMATION

IMPORTANT- Applicants should read through the application instructions and information on this position in its entirety before completing the attached employment application. The applicants should make sure they understand the job requirements for this position and that they meet the qualification standards. DETACH THE POSITION INFORMATION AND PHYSICAL FITNESS ASSESSMENT INFORMATION AFTER READING AND SUBMIT THE APPLICATION, THE SCREENING FORM, AND AUTHORIZATION TO RELEASE INFORMATION ONLY.

APPLICATION INSTRUCTIONS

1. This application consists of six (6) parts.
 - A. The Information Sheet
 - B. Screening Checklist
 - C. The Physical Fitness Assessment Form
 - D. Application
 - E. Authorization to Release Information
 - F. Self Identity Form
2. Applications must be **COMPLETELY FILLED OUT, SIGNED, AND DATED.** Applications and any required supporting documents must be completed by the applicant only. Incomplete or illegible applications will not be processed. Please print in black ink or type only. Resumes may be attached, but do not submit a resume in place of this application.
3. The Screening Checklist and Authorization to Release Information **require a Notarized signature.**
4. This application and any attachments are official property of this agency and will not be returned. You should retain a copy for your own future references. **DO NOT SUBMIT THIS INFORMATION SHEET WITH THE APPLICATION.** Applications are kept on file for one (1) year from the date of receipt. Applicants will be notified of the next testing for this position. It is your responsibility to notify the Department Personnel Officer of any changes in your address or phone number.
5. Applications may be left at the front desk during normal business hours or mailed to:

**LARAMIE COUNTY SHERIFF'S DEPARTMENT
ATTENTION: PERSONNEL OFFICE
1910 PIONEER AVE.
CHEYENNE, WY 82001**

The Laramie County Sheriff's Department, located in Cheyenne, Wyoming provides law enforcement for the unincorporated areas in Laramie County. In addition, the Department operates the only twenty-four hour detention facility within the county, holding local, state and federal inmates. The Department presently has 150 full-time employees, with 115 of those positions being held by commissioned patrol and detention deputies.

The position of Deputy Sheriff within the Laramie County Sheriff's Department, as with most Sheriff's Departments across the country, has two different but primary functions. One function is that of the Detention Deputy who works within the detention facility and provides for the security and well-being of the inmates held there. The other is that of the Patrol Deputy who fulfills the law enforcement and general peacekeeping tasks normally assigned with the patrol functions.

Detention and Patrol Deputies are sent to the Wyoming Law Enforcement Academy, at the department's expense, to attend the WLEA basic courses for officer certification within one (1) year of being hired. Detention Deputies attend an eight-week course in which the deputy learns the basic skills to function effectively in a detention facility. Patrol Deputies attend a thirteen-week course in which the Deputy learns basic skills to function effectively in the patrol bureau. At the completion of this course, the Deputy is certified by the State of Wyoming as a Detention or Patrol Deputy. It is important to note that requirements for successful completion of any Wyoming Law Enforcement Academy (WLEA), Basic Academy include these critical skill areas: Physical Fitness Assessment, Custody and Control, Firearms Qualification, Use of Force, Domestic Violence, and Wyoming Criminal Law and Procedures. Failure to successfully complete any of these areas could result in not completing WLEA Basic and potential termination from this agency.

In addition to basic training, the Laramie County Sheriff's Department requires its Deputies to go through a Field Training and Evaluation Program. During this training, the new Deputy is paired with Field Training Officers (FTO's) who work with the new Deputy in learning his or her job. The FTO's complete daily evaluations on their performance and recommend whether or not he/she advance to solo status as a Detention or Patrol Deputy. Failure to complete the FTO Program may result in Termination.

Reserve Officers are non-paid volunteers who assist in a number of Peace Officer and/or Detention functions. All Reserve Deputies undergo the exact hiring process as all Patrol and Detention Deputies. Additionally, if not already Wyoming POST Certified as a Peace Officer or Detention Officer, all reserves must become POST Certified within two (2) years of starting as a Reserve Officer.

Community Service Special Deputies are non-sworn (non-commissioned), non-paid volunteers, who assist the Sheriff's Department in a number of specified areas. Each candidate will go through an interview, Background Investigation, Drug screen, as well as a Psychological Evaluation at a minimum.

The Laramie County Detention Center was opened in 1989 with a subsequent expansion in 2003. Detention Deputies work within various housing units (pods) where they directly supervise the activities of the inmates assigned to the pod. The Laramie County Sheriff's Department takes pride in operating an efficient and safe detention facility where a non-threatening environment prevails.

Persons currently certified, either in Wyoming or other states, may not need to attend some or all of the basic academies. This depends on the length and type of academy attended, dates of law enforcement employment and other factors. However, Wyoming Peace Officer's Standards and Training (POST) will require certified out-of-state applicants to pass a challenge exam and/or other requirements to achieve Wyoming Certification, as well as attendance at specified courses.

Full-time, Non-Probationary, Deputy Sheriff's within the State of Wyoming are protected by state statute from arbitrary dismissal by a sheriff. The law states, "A Deputy Sheriff shall not be discharged from employment, reduced in rank or suspended without pay EXCEPT FOR CAUSE, and after notice and opportunity for a hearing. "*

*W.S.S. 18-3-611. Sheriff's office employees; removal from office; hearings

PAY AND BENEFITS

The Laramie County Sheriff's Department has a compensation plan that is designed to provide progression based on performance. Previous experience and certification may be considered.

The pay scale and benefits are the same for Detention and Patrol Deputies. The current pay range is \$3,223 to \$4361 per month. Those individuals who are certified in Wyoming or "challengeable" through Wyoming Peace Officers Standards and Training (POST) may be eligible to start at a negotiated salary, based on experience and documented training and certifications.

Promotional opportunities exist in Detention and Patrol with the ranks of Corporal (in Detention), Sergeant, and Lieutenant, as positions become available. Factors in rank progression include, but may not be limited to, Department qualification and competitive examination.

The County of Laramie participates in Wyoming Retirement System, an organization that provides coverage for approximately 30,000 public employees. Laramie County contributes to its employees retirement plan at the rate of 11.25% based on the employee's gross earnings. Deputy Sheriff's are then required to contribute to the retirement plan, an additional 5.95% based on their gross earnings.

Deputies are eligible to retire at 50% of their pay (based on an average of their five highest years of income) upon reaching a minimum of twenty years of service. Each year of service past the twenty-year minimum adds 2.5% to their retirement benefit with a maximum of 75% benefits for thirty years of service. Death and disability benefits are included in the retirement plan.

Other benefits include HMO (Win Health Partners) Medical and Dental (Delta Dental) coverage. The costs and participation level is flexible and allows the employee to choose from options designed to fit the individual or family needs. Cost is based on whether the employee chooses to join ~~as a~~ ~~an~~ the County Wellness program; opt out of the Wellness program, and whether they choose dental coverage. The cost can range from a minimum of \$58 per month up to \$422 per month (based on the level the employee and/or family coverage selected by the employee).

The medical plan also includes a vision plan that pays \$60 toward the cost of an eye vision examination and \$150 toward the purchase of prescription eyewear. Two yearly dental checkups are not subject to a co-pay charge and current eligibility is subject to determination by Delta Dental. The county also provides a free \$25,000 life insurance policy for each employee.

***Sick leave** accumulates at the rate of 10 hours per month; **Vacation** is earned at the beginning rate of 8 hours per month with increase every four, nine, fourteen, and nineteen years. Employees can eventually earn up to 16 hours vacation per month after 19 years of service. The county has approved approximately 84 hours of **paid holidays** per year.*

Compensation and Benefits are approved by the Laramie County Commissioners, and may be subject to change. General Descriptions of promotional and pay opportunities are not to be construed as a promise of any kind.

LARAMIE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

DEPUTY SHERIFF'S POSITION – SELECTION PROCESS

MINIMUM REQUIREMENTS

1. Must be able to communicate effectively (verbally and in writing) in English.
2. Must meet the minimum requirements as listed on the first page of the Application and Screening Checklist.

INITIAL EMPLOYMENT SCREENING

1. * General Knowledge Written Examination (By Wyoming Peace Officers Standards and Training)
2. * Physical Fitness Training Assessment (Based on Wyoming Law Enforcement Academy Standards – Copies of Male and Female Assessment Standards are attached)
3. Formal Oral Interview
4. A Conditional offer of employment may be offered after successfully passing steps 1-3.
5. Extensive Background Investigation
6. Administrative Review

* These may be waived if an Individual is POST certified in Wyoming, or “challengeable” through the Wyoming POST Commission for Law Enforcement Certification.

CONDITIONAL OFFER SCREENING

1. Pre-Employment Polygraph Examination
2. Medical Examination
3. Drug Screen
4. Psychological Examination
5. ADMINISTRATIVE REVIEW

Wyoming Peace Officer's Standards and Training (POST)

Contact information to take the General Knowledge Exam:

Phone: (307) 777-7718

Address: 1710 Pacific Avenue Cheyenne, WY 82001



LARAMIE COUNTY SHERIFF'S DEPARTMENT
1910 Pioneer Avenue, Cheyenne, W Y 82001
Personnel & Training Office, (307) 633-4725

PHYSICAL FITNESS ASSESSMENT FORM

As of: February 25, 2005

SUBJECT: Fitness Standards for Entry Level Employment with the Laramie County Sheriff's Department

All standard are based on the Wyoming Law Enforcement Academy (WLEA) required entry-level minimums (for Peace Officer and Detention Basics).

MALE ENTRY LEVEL:

<u>Event:</u>	<u>Age Group:</u>						
	<u>20 to 29:</u>	<u>30 to 34:</u>	<u>35 to 39:</u>	<u>40 to 44:</u>	<u>45 to 49:</u>	<u>50 to 54:</u>	<u>55 to 59:</u>
1 minute Sit-ups	38	34	31	29	26	24	21
1 minute Push-ups	29	24	21	18	15	13	11
1 ½ mile Run	12:51	13:36	14:03	14:29	14:58	15:26	16:05

FEMALE ENTRY LEVEL:

<u>Event:</u>	<u>Age Group:</u>						
	<u>20 to 29:</u>	<u>30 to 34:</u>	<u>35 to 39:</u>	<u>40 to 44:</u>	<u>45 to 49:</u>	<u>50 to 54:</u>	<u>55 to 59:</u>
1 minute Sit-ups	32	25	22	20	17	14	10
1 minute Push-ups	23	19	16	13	12	11	8
1 ½ mile Run	15:26	15:57	16:28	16:58	17:26	17:55	18:20

NOTE: Numbers listed for each event indicate minimum number of repetitions to meet WLEA 40% standard for each event. Numbers for the run indicates the maximum time standard to reach to 40% level for that event.



Laramie County Sheriff's Department

Screening Checklist for Laramie County Sheriff's Department Applicants

Name: First Middle Last Date:

Please read the following checklist and indicate your response by circling **Yes** or **No**, and placing your initials next to your response. By initialing, you verify that you have read and understand the information asked of you. **ADDITIONALLY, YOUR SIGNATURE MUST BE NOTARIZED ON PAGE 2 OF THIS FORM.**

If you have any questions or do not understand the "application process," please ask the Personnel Officer or Recruiter for an explanation.

Acknowledgement

I am willing to undergo a comprehensive background investigation, including contacts with all references, employers, co-workers, close personal associates, etc., and review of my driving record, credit history, criminal history, and service in the military as well as undergo a pre-employment polygraph, psychological evaluation, physical examination, and a urinalysis drug test.

(Check one) (Initial)
Yes No _____

Disqualifications

I am aware that refusal to submit to a medical examination, psychological examination, polygraph and urinalysis is grounds for **disqualification** from the process. Yes No _____

Have you ever:

1. Been convicted of a felony charge or theft? Yes No _____
2. Used any illegal drugs in the last 2 years? Yes No _____
3. Used Marijuana within the last three years? Yes No _____
4. Used Heroin, LSD, PCP or Acid? Yes No _____
5. Illegally used Steroids? Yes No _____
6. Used designer drugs such as Ecstasy, Crystal Meth., Crank, or similar? Yes No _____
7. Been arrested for DWI or DUI in the last 3 years? Yes No _____
8. Sold any illegal drugs at any time in your life? Yes No _____
9. Omitted, misstated, or falsely stated any information in writing, or orally to the Personnel Officer during the course of the application process? Yes No _____
10. Been convicted, entered a guilty plea or been given probation before judgment for any assault that occurred in a domestic setting? Yes No _____

11. Been convicted of three moving violations within the past three years? Yes No _____

12. Had your driver's license suspended? Yes No _____

If yes, give reason(s) _____

Year driver's license suspended _____

Worked or attended school under any other name? Yes No _____

If yes, give name(s): _____

14. Have you been or are you currently a Law Enforcement Officer (Peace Officer, Detention Officer, or Corrections Officer; certified or non-certified.) Yes No _____

If yes:

Are you now or have you ever been suspended or on Administrative Leave (paid or unpaid)? Yes No _____

With what Law Enforcement Agency? : _____

WARNING: ANY INTENTIONAL FALSE STATEMENT IN THIS DOCUMENT OR WILLFUL MISREPRESENTATION WILL RESULT IN DISQUALIFICATION FROM THE APPLICATION PROCESS. IF THE MISREPRESENTATION IS DISCOVERED AFTER HIRING, YOU MAY BE SUBJECT TO INQUIRY AND SUITABLE ADMINISTRATIVE OR DISCIPLINARY ACTION UP TO AND INCLUDING DISMISSAL.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS DOCUMENT ENTITLED "SCREENING CHECKLIST FOR LARAMIE COUNTY SHERIFF'S DEPARTMENT APPLICANTS" AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE DECLARATIONS MADE BY ME ON THIS FORM ARE TRUE.

PLEASE DO NOT SIGN THIS FORM UNTIL YOU ARE TOLD TO DO SO BY THE NOTARY PUBLIC, OR PERSONNEL OFFICER, OR DEPARTMENT REPRESENTATIVE.

Applicant's Signature: _____ Date: _____

Applicant's Social Security #: _____

State of _____

County of _____

Subscribed and sworn/affirmed to before me

This ___ day of ___ 20___, by _____.

Notary Public

My Commission Expires: _____



LARAMIE COUNTY SHERIFF'S DEPARTMENT
 1910 PIONEER AVENUE
 CHEYENNE, WYOMING 82001
 (307) 633-4700

Danny L. Glick
 SHERIFF

EMPLOYMENT APPLICATION DEPUTY SHERIFF

INDICATE POSITION APPLIED FOR:

- DETENTION** – For individuals who are initially entering into Certified Law Enforcement, or Lateral Detention Transfer
- PATROL** – For individuals with Lateral Entry Experience, WLEA Pre-Service, or other accredited Law Enforcement Academy Certification
- RESERVE** – For volunteer Peace Officer or Detention Officer, Certified, or Eligible to be Certified
- COMMUNITY SERVICE SPECIAL DEPUTY** - Provides specific non-commissioned assistance to the Sheriff's Department.

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APPLICANT INFORMATION

Name:

Last	First	Middle
------	-------	--------

Address:

Street	City	State	Zip Code
--------	------	-------	----------

Home Telephone:

Area code	Number	Cell No:	Area code	Number
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Work Telephone:

Area Code	Number
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Date of Application

MINIMUM REQUIREMENTS

Have you been employed with us before? Yes No

If yes, in what capacity?

- | | |
|--|--|
| Are you a U.S. Citizen or legally permitted to work in the U.S.? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Are you 21 years of age or older at the time of this application? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Are you willing and able to work shift work, including weekends and holidays? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you graduated from High School or possess a G.E.D. Certificate? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you ever been arrested for, or Convicted of a Felony Offense in a Court of Law? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you ever been arrested for, or Convicted of a Misdemeanor Offense in a Court of Law? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you ever been arrested for Domestic Violence? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you ever been Convicted for Domestic Violence in a Court of Law? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you ever been convicted for an Offense that was the result of a Domestic Violence arrest? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Has your driver's license been suspended within the last three years? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you had three or more moving violations within the last three years? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Have you had a DUI or a Driving Impaired citation within the last three years? | Yes <input type="checkbox"/> No <input type="checkbox"/> |

APPLICANTS DO NOT WRITE BELOW - FOR OFFICE USE ONLY

- | | |
|---|--|
| Minimum Requirements Met | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Passed the Fitness Assessment Testing | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Passed Written WY POST General Knowledge Exam | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Passed Interview | Yes <input type="checkbox"/> No <input type="checkbox"/> |

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WORK HISTORY: List all jobs in reverse order starting with your present or last job. List your entire work history or until all the blocks below are filled. Include volunteer, part-time, temporary, self-employment and military jobs. This section must be accurate and complete. Fill in all blanks for each job listed. Do not submit a resume.

EMPLOYER:

ADDRESS (CITY/STATE)

(NO. P.O. BOXES):

FROM MO/YR :

TO MO/YR

JOB TITLE:

STARTING MONTHLY SALARY: \$

CURRENT OR ENDING SALARY: \$

DUTIES:

REASON FOR LEAVING (OR STILL CURRENTLY EMPLOYED?):

EMPLOYER:

ADDRESS (CITY/STATE)

(NO. P.O. BOXES):

FROM MO/YR :

TO MO/YR

JOB TITLE:

STARTING MONTHLY SALARY: \$

CURRENT OR ENDING SALARY: \$

DUTIES:

REASON FOR LEAVING (OR STILL CURRENTLY EMPLOYED?):

EMPLOYER:

ADDRESS (CITY/STATE)

(NO. P.O. BOXES):

FROM MO/YR :

TO MO/YR

JOB TITLE:

STARTING MONTHLY SALARY: \$

CURRENT OR ENDING SALARY: \$

DUTIES:

REASON FOR LEAVING (OR STILL CURRENTLY EMPLOYED?):

EMPLOYER:

ADDRESS (CITY/STATE)

(NO. P.O. BOXES):

FROM MO/YR :

TO MO/YR

JOB TITLE:

STARTING MONTHLY SALARY: \$

CURRENT OR ENDING SALARY: \$

DUTIES:

REASON FOR LEAVING (OR STILL CURRENTLY EMPLOYED?):

EMPLOYER:

ADDRESS (CITY/STATE)

(NO. P.O. BOXES):

FROM MO/YR :

TO MO/YR

JOB TITLE:

STARTING MONTHLY SALARY: \$

CURRENT OR ENDING SALARY: \$

DUTIES:

REASON FOR LEAVING (OR STILL CURRENTLY EMPLOYED?):

EMPLOYER:

ADDRESS (CITY/STATE)

(NO. P.O. BOXES):

FROM MO/YR :

TO MO/YR

JOB TITLE:

STARTING MONTHLY SALARY: \$

CURRENT OR ENDING SALARY: \$

DUTIES:

REASON FOR LEAVING (OR STILL CURRENTLY EMPLOYED?):

EDUCATIONAL HISTORY: List schools in reverse order starting with your present or the last college attended. Make sure to include all colleges, vocational schools, and academics, etc. whether a degree was obtained or not.

College/Vocational Schools Attended	Degrees Obtained/Major
College/Vocational Schools Attended	Degrees Obtained/Major
College/Vocational Schools Attended	Degrees Obtained/Major

Have you ever applied to any other law enforcement agency (city, county, state or federal)? Yes No

- If yes, list EVERY agency you have applied to, starting with the most recent (give complete and accurate addresses).
- **All agencies MUST be listed regardless of the outcome or current status. Check all boxes that apply for each agency.**
- If more space is needed, continue your response on a blank sheet of paper then attach to the back of this application.

Name of Agency:			Date Applied:	
Address:			Background Investigator's Name:	
City	State	Zip	Contact Number:	Ext
Position Applied For:			Email:	
Check each step in the process that you completed, and your status:				
Steps:	Application	Written	Physical Ability	'Oral
	Polygraph/CVSA	Chief's Oral	Conditional Job Offer	
Status:	Hired	On List	Withdrawn	*****Disqualified

Name of Agency:			Date Applied:	
Address:			Background Investigator's Name:	
City	State	Zip	Contact Number:	Ext
Position Applied For:			Email:	
Check each step in the process that you completed, and your status:				
Steps:	Application	Written	Physical Ability	Oral
	Polygraph/CVSA	Chief's Oral	Conditional Job Offer	
Status:	Hired	On List	Withdrawn	*****Disqualified

Name of Agency:			Date Applied:	
Address:			Background Investigator's Name:	
City	State	Zip	Contact Number:	Ext
Position Applied For:			Email:	
Check each step in the process that you completed, and your status:				
Steps:	Application	Written	Physical Ability	Oral
	Polygraph/CVSA	Chief's Oral	Conditional Job Offer	
Status:	Hired	On List	Withdrawn	*****Disqualified

ACKNOWLEDGEMENT AND DISCLAIMER

I UNDERSTAND THAT ANY FALSE STATEMENTS OR THE USE OF DECEPTION, OMISSION, OR FRAUD IN ANY PART OF THE SELECTION PROCESS FOR THIS POSITION MAY SUBJECT ME TO DISQUALIFICATION FOR THIS POSITION, OR IF HIRED, RESULT IN MY DISMISSAL. I CERTIFY THAT THE STATEMENTS MADE IN THIS APPLICATION ARE CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION FOR EMPLOYMENT AS MAY BE NECESSARY IN ARRIVING AT EMPLOYMENT DECISIONS.

THIS APPLICATION FOR EMPLOYMENT IS EFFECTIVE FOR THE POSITION APPLIED FOR ONLY. A SEPARATE APPLICATION MUST BE SUBMITTED FOR EACH POSITION VACANCY.

I HEREBY UNDERSTAND AND ACKNOWLEDGE THAT DEPUTY SHERIFF'S OF LARAMIE COUNTY WILL HAVE A MINIMUM EIGHTEEN (18) MONTHS PROBATIONARY PERIOD AFTER WHICH EMPLOYMENT IS GOVERNED BY WYOMING STATE STATUTE 18-3-611. DURING THE PROBATIONARY PERIOD LARAMIE COUNTY CAN TERMINATE EMPLOYMENT AT ANY TIME FOR ANY REASON OR NO REASON AND THERE ARE NO PROMISES, EXPRESS OR IMPLIED, FOR CONTINUED EMPLOYMENT, AND NO ONE MAY MODIFY THESE CONDITIONS OF EMPLOYMENT.

LARAMIE COUNTY POLICIES ARE NOT INTENDED TO BE CONSTRUED AS PART OF ANY EMPLOYMENT RELATIONSHIP OR CONTRACT, AND ARE SIMPLY GENERAL STATEMENTS OF ORGANIZATIONAL POLICY.

LARAMIE COUNTY POLICIES ARE SUBJECT TO UNILATERAL CHANGE UNDER DIRECTION OF THE GOVERNING BODY, THE BOARD OF LARAMIE COUNTY COMMISSIONERS.

I UNDERSTAND THAT I AM REQUIRED TO ABIDE BY ALL RULES AND REGULATIONS OF THE EMPLOYER.

ADDITIONALLY, I UNDERSTAND THAT IF SELECTED FOR A DEPUTY SHERIFF'S POSITION I WILL BE REQUIRED TO ATTEND THE WYOMING LAW ENFORCEMENT ACADEMY WITHIN ONE YEAR OF THE DATE OF EMPLOYMENT (UNLESS THE WYOMING PEACE OFFICER'S STANDARDS AND TRAINING COMMISSION ALLOWS FOR A TEMPORARY EXTENSION OF TIME). ACCEPTANCE AND ATTENDANCE AT THE WYOMING LAW ENFORCEMENT ACADEMY AND/OR ANY TRAINING REQUIRED BY THE DEPARTMENT WILL NECESSITATE A 2 YEAR SERVICE CONTRACT WITH THE LARAMIE COUNTY SHERIFF'S DEPARTMENT. FAILURE TO COMPLETE THE CONTRACT MAY RESULT IN THIS AGENCY SEEKING REIMBURSEMENT FOR ALL TRAINING COSTS.

APPLICANTS
SIGNATURE _____

DATE: _____



LARAMIE COUNTY SHERIFF'S DEPARTMENT
 1910 PIONEER AVENUE
 CHEYENNE, WYOMING 82001

Danny L. Glick
 SHERIFF

AUTHORIZATION TO RELEASE INFORMATION

As an applicant for a position with The Laramie County Sheriff's Department, I am required to furnish information for use in determining my qualifications. In this connection, I do hereby authorize the release and full disclosure of any or all information that you may have concerning me. This includes information of a confidential or privileged nature to include all social media I have participated in, to any duly authorized agent of the Laramie County Sheriff's Department, to include but not limited to all internal/administrative investigations, background investigations, and psychological evaluations.

I hereby release you, your organization, or others from liability or damage that may result from furnishing the information requested.

I further understand that the Laramie County Sheriff's Department is using the information obtained to conduct a background investigation on me. And, that I am not entitled to, nor do I have the privilege to read, review, or discuss, any information obtained by the Laramie County Sheriff's Department.

A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

This release will expire one (1) year after the date signed.

 (PRINTED NAME)

 (SIGNATURE)

 (DATE)

State of _____)
)SS
 County of _____)

The foregoing instrument was acknowledged before me by _____

This _____ day of _____, 20_____

Witness my hand and official seal.

 My Commission Expires: _____
 NOTARY PUBLIC

APPLICANT INVITATION TO SELF-IDENTIFY

Please read all instructions carefully before completing this form

Laramie County Sheriff's Department is committed to ensuring equal opportunity to all applicants without regard to race, color, sex, religion, national origin, age, disability, veteran status, or any other basis of discrimination protected by applicable local, state or federal law.

In order to evaluate and improve our recruiting processes and to respond to federal recordkeeping and reporting requirements, we invite you to complete this brief form. **Providing this information is voluntary; refusal to provide the information will not result in any adverse treatment. This information form will be kept in a separate, confidential file and will be used only for government reporting purposes. It will not be used for employment purposes.**

RACE/ETHNIC GROUPS:

I do not wish to self-identify

American Indian or Alaskan Native (Non-Hispanic or Latino)-All persons having origins in any of the original peoples of North America and who maintain cultural identification through tribal affiliation or community recognition.

Asian (Non-Hispanic or Latino)- All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, including, for example Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, Thailand, the Philippine Islands and Vietnam.

Black or African American (Not of Hispanic origin)- All persons having origins in any of the black racial groups of Africa.

Hispanic or Latino – All persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.

Native Hawaiian or Other Pacific Islander (Non-Hispanic or Latino)- A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White (not of Hispanic or Latino origin)- All persons having origins in any of the original peoples of Europe, North Africa or the Middle East

Sex:

I do not wish to self- identify

Male **Female**

How did you find out about this position?

Newspaper Classified Ad

County Website

Workforce Center

Other:

Employee Referral

Job Fair

County Job Board

Name:

Position applying for:

Date:

Applicants are considered for employment without regard to race, color, religion, sex, national origin, age, marital status, veteran status, disability or any other classification protected by Federal, State or Local Law.