

Minutes of the Proceedings
Laramie County Planning Commission
Prepared by the Laramie County Planning & Development Office
Laramie County Wyoming

Thursday, September 27, 2012

- 120927 00** The Laramie County Planning Commission met in regular session on Thursday, September 27, 2012 at 3:30 p.m.

Members in attendance were: Commissioner Jody Clark, Chairman; Commissioner Paula Qualls, Vice Chairman; Commissioners Frank Cole and Jim Ward; Gary Kranse, Planning & Development Director; Barbara Kloth, Associate Planner; Nancy Trimble, Recording Secretary.

The meeting register was signed by: Gary Hickman, Environmental Health, 100 Central Avenue, Cheyenne; Anja Bendel, Cheyenne LEADS, P.O. Box 1045, Cheyenne; Tom Cobb, AVI PC, 1103 Old Town Lane, Cheyenne; Linda Heath, 4031 Winterset Drive, Burns.

- 01** Review and action of a Subdivision Permit and Plat for North Range Business Park Fifth Filing, a replat of North Range Business Park Third Filing: Lot 3, Block 6, of the 6th P.M., Laramie County, WY.

Tom Cobb, as agent for the applicant, came forward to give brief summary of the purpose of this application. He explained there was no change in ownership of the property, and that the applicant wants to subdivide the approximately 84-acre parcel into 3 smaller lots.

Gary Kranse gave the staff report, which outlined the intent to replat North Range Business Park 3rd Filing, Lot 3, Block 6. This property falls within the North Range Business District Planned Unit Development (PUD) zone district, which allows for a modified subdivision permit approach for subdivision in the PUD of five or less lots. Staff recommended approval with no conditions and finding of facts a through c.

Commissioner Cole asked what purpose was intended for Lot 3 as shown on the plat. Mr. Kranse responded that Lot 3 was the intended location of a substation for Cheyenne Light, Fuel & Power. Commissioner Cole stated the lot numbers should be sequentially numbered on the plat from left to right.

Commissioner Clark opened the hearing to the public. Hearing no comment, the public hearing was closed.

Commissioner Ward motioned to recommend approval with no conditions and finding of facts a through c. Commissioner Cole seconded the motion to recommend approval with the condition that the lot numbers be revised so they are consecutive west to east and that the Block numbers be modified to prevent any future conflict with existing Block numbers. The motion with the added condition was passed by a vote of 4 – 0.

02 Discussion on setting a special Planning Commission meeting for November 29, 2012.

Gary Kranse addressed the Planning Commission with the request to schedule a special meeting for November 29, 2012. He explained there would not be a meeting for November 22, 2012, since it was Thanksgiving Day, and there was an applicant with a special project for which they wanted to meet the year-end deadline. He asked the members if that would work for all of them, and could the date be set.

Commission Clark responded that only Jim Ward could not attend on November 29th. Commissioner Qualls moved to schedule and hold the meeting on November 29, 2012; Commissioner Ward seconded the motion, and it passed by a vote of 4 – 0.

Commissioner Cole said he had reviewed the meeting minutes from the Board of County Commissioners hearing on August 21, 2012, upon which were two items – the MPO On-Street Bike Plan and the North Star North subdivision permit and plat – that the Planning Commission had made recommendations. He discovered that both items were presented with no mention made of the Planning Commission recommendations, and asked Mr. Kranse why that would be. Mr. Kranse said the recommendations were forwarded to the County Commissioners in the staff report package, and although there would not be a separate discussion, the recommendations were included in the staff report. He added that the recommendations made at today's meeting would be presented verbally to the Board of County Commissioners at their next meeting on Tuesday, October 2nd, due to the agenda item submittal deadline for that meeting having already taken place prior to this Planning Commission meeting; therefore, the recommendations made at this meeting had not been included in the staff report submitted for the October 2nd meeting. Commissioner Cole stated that he thought the Planning Commission recommendations should be reflected in the Board of County Commissioners meeting minutes. Mr. Kranse said staff could not control in what manner the County Clerk's office recorded the minutes.

The meeting was adjourned at 3:42 p.m.