

**Minutes of the Proceedings
Laramie County Planning Commission
Prepared by the Laramie County Planning & Development Office
Laramie County Wyoming**

Thursday, March 13, 2014

- 140313 00** The Laramie County Planning Commission met in regular session on Thursday, March 13, 2014 at 3:30 p.m.

Members in attendance were: Commissioner Jody Clark, Chairman; Commissioners Frank Cole and Jim Ward; Dan Cooley, Interim Planning Director; John Shepard, Senior Planner; Barbara Kloth, Associate Planner; Nancy Trimble, Recording Secretary.

The meeting register was signed by: Casey Palma, 1102 W 19th St, Cheyenne; Linda Heath, 4031 Winterset Dr, Burns.

- 01** Review and action of a Subdivision Permit and Plat for Deerhaven Subdivision Third Filing, located within Deerhaven Subdivision First Filing: Lot 1, Block 2, Laramie County, WY.

Barbara Kloth, Associate Planner, introduced Casey Palma, of Steil Surveying Services, as agent for the applicant. Mr. Palma came forward to address the members, and explained the resubmitted plat combined the Second and Third Filings of Deerhaven Subdivision, and reflected the addition of an easement on the North boundary of the property (which had been recorded), as well as corrections to the signature block to update with all current ownership.

Commissioner Clark asked for the staff report. Ms. Kloth gave an overview on the purpose of the revised plat. Staff found the criteria were met for both the subdivision permit and plat, and recommended approval with three conditions, based on original approvals, which had not been satisfied to date.

Commissioner Cole noted that since the Second and Third filings were combined, the plat now showed two Lot 2, Block 2 designations, and recommended Block 2 on the Third Filing should be changed to Block 3. He expressed concern that he only saw one access for the property, aside from the north access designated only for the Fire Department. Ms. Kloth pointed out there were two accesses from Montalto onto the property – one in the middle and one at the south end. Commissioner Cole acknowledged the existence of two access points. Ms. Kloth stated the north access had been restricted for emergency services only, due to adjacent landowner concerns.

Commissioner Clark opened the hearing to the public. Mr. Palma stated if Planning staff agreed with the renaming of Block 2 to Block 3, the applicant would comply. He added the Cheyenne Planning Commission had recommended approval of the plat at their March 3, 2014 public hearing.

Commissioner Cole moved to recommend approval with conditions 1 through 3, with the addition of condition 4 – to rename Block 2 to Block 3 on the plat. Commissioner Ward seconded the motion, and it passed with a vote of 3 – 0.

The meeting was adjourned at 3:40 p.m.